

Fourth Quarter 2024 Provider Webinar

Housekeeping Rules



- ▶ Please mute your phone.
- ▶ Please avoid placing this call on hold to prevent us from listening to hold music.
- ▶ Please hold all questions until the end of the presentation.
- ▶ This presentation will be posted to the Arkansas Total Care website soon.

Disclaimer



- Arkansas Total Care has produced this material as an informational reference for providers furnishing services in our contract network and Arkansas Total Care employees, agents, and staff make no representation, warranty, or guarantee that this compilation of information is error-free and will bear no responsibility or liability for the results or consequences of the use of this material.
- The presentation is a general summary that explains certain aspects of the program and is not a legal document.
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Acronyms



Acronym	Definition
ARTC	Arkansas Total Care
EVV	Electronic Visit Verification
PHE	Public Health Emergency
FWA	Fraud, Waste, and Abuse
HCBS	Home- and Community-Based Services
NPI	National Provider Identification
PASSE	Provider-Led Arkansas Shared Savings Entity
SIU	Special Investigations Unit

Agenda



Arkansas Total Care Updates

- ► Clinical & Payments Policies
- ► Appointment Availability & Wait Times
- ► Reconsiderations or Disputes
- ► Psychiatric Residential
- ► Arkansas Total Care Updates
- ► Cultural Competency Trainings

- Fraud, Waste, and Abuse
- ► Provider Demographic Accuracy
- Prior Authorizations
- Secure Provider Portal
- ► Contact Information

Clinical & Payment Policies

Clinical & Payment Policies



Arkansas Total Care Clinical and Payment Policies can be found on the public website.

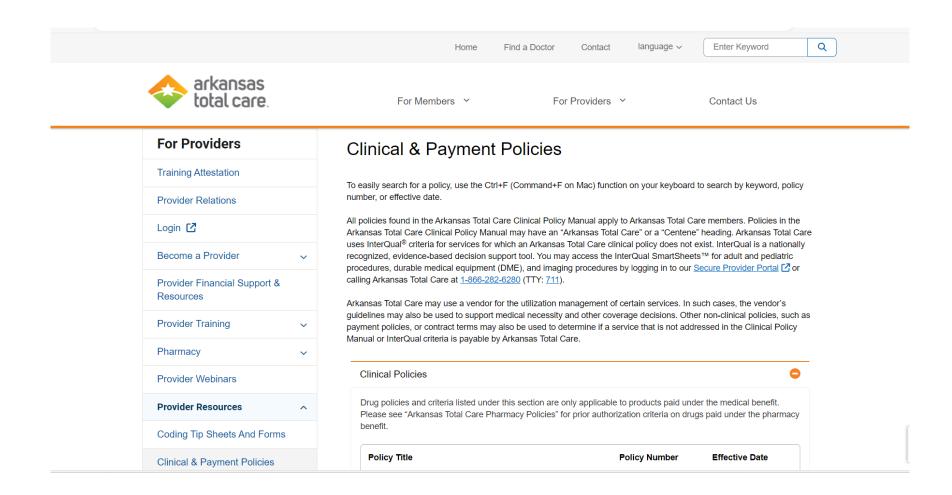
- ▶ The Clinical, Payment, and Pharmacy policies can be found by going to: ArkansasTotalCare.com
 - Hover over the For Providers tab at the top of the screen
 - Select Provider Resources from the drop-down menu
 - Select Clinical & Payment Policies on the left

► Use the Ctrl+F (Command+F on Mac) function on your keyboard to search by keyword, policy number, or effective date.

If you have questions, please call 1-866-282-6280.

Clinical & Payment Policies





Appointment Availability & Wait Times

Appointment Availability & Wait Times



Arkansas Total Care follows the accessibility and appointment wait time requirements set forth by applicable regulatory and accrediting agencies. Arkansas Total Care monitors participating provider compliance with these standards at least annually and will use the results of appointment standards monitoring to ensure adequate appointment availability and access to care, and to reduce inappropriate emergency room utilization.

Appointment access audits:

- Arkansas Total Care may conduct appointment accessibility surveys telephonically and/or on-site or ad hoc for complaint/grievance investigation to determine appointment availability based on requirements outlined in the provider manual and state contract for each line of business.
- Arkansas Total Care may survey their top five specialties to ensure that specialty access standards are being met. The state may determine which specialties are to be audited, and the health plan should comply with those requirements.
- Arkansas Total Care may assess all PCPs and providers in each geographic region and randomly audit to ensure that the below services are available.

Appointment Availability and Wait Times



The table below depicts appointment availability for members:

Service Type	Time Frame	
Emergency care — medical, behavioral health, substance abuse	24 hours a day, seven days a week	
Behavioral health service, developmental disability service, mobile crisis service, mobile crisis response	24 hours a day, seven days a week	
Urgent care — medical, behavioral health, substance abuse	Within 24 hours	
Primary care — routine, non-urgent symptoms	Within 21 calendar days	
Behavioral health, substance abuse care — routine, non-urgent, non-emergency	Within 21 calendar days	
Prenatal care	Within 11 calendar days	
Primary care access to after-hours care	Office number answered 24/7 by answering service or instructions on how to reach a physician	
Preventive visit/well visit	Within 30 calendar days	
Specialty care — non-urgent	Within 60 calendar days	
HCBS — identified as necessary to project the health and safety of the member	Within 90 calendars of completion of the PCSP	

Requests for Reconsideration or Claim Disputes

Request for Reconsiderations



► Claim Reconsiderations — A Provider disagrees with the original claim outcome (payment amount, denial reason, etc.).

Reconsiderations may be submitted using one of the following ways:

- Using the Request for Reconsideration form found on our website (preferred method)
- ► Calling the Provider Services department
- Secure Provider Portal
- ► Sending a written letter that includes a detailed description of the reason for the request
 - To ensure timely processing, the letter must include sufficient identifying information, which

includes, at a minimum, member name, member ID number, date of service, total charges, provider name, original EOP, and/or the original claim number found in Box 22 of the CMS 1500 form or Field 64 of the UB-04 form.

- ▶ Reconsiderations must be submitted within 180 days of the date of the original explanation of payment or denial for contracted providers.
- ► Written requests for reconsideration and any applicable attachments must be mailed to:

Arkansas Total Care Attn: Request for Reconsideration P.O. Box 8020 Farmington, MO 63640-8020

Claim Disputes



Claim Dispute — A provider disagrees with the outcome of the request for reconsideration.

- ▶ A claim dispute/claim appeal should be used only when a provider has received an unsatisfactory response to a request for reconsideration. If a dispute form is submitted and a reconsideration request is not located in our system, then the dispute will be considered a reconsideration.
- ► A claim dispute/appeal must be submitted on the claim dispute form located under the Provider Resources tab of <u>ArkansasTotalCare.com</u>. The form must be completed in its entirety.
- ▶ The completed form may be mailed to the following address:

Arkansas Total Care

Attn: Claim Dispute

P.O. Box 8020 Farmington, MO 63640-8020

▶ A claim dispute/appeal will be resolved within 30 calendar days. The provider who filed the dispute/appeal will receive a written letter detailing the decision to overturn or uphold the original decision.

Psychiatric Residential

Psychiatric Residential Treatment Active Treatment and Incident Reporting



Active Treatment:

Active treatment is defined as a minimum of 40 treatment hours per week, not including classroom time, five of which are conducted by a licensed mental health professional (LMHP), with a minimum of one being in an individual setting rather than a group setting. Included in the five hours per week by a LMHP, there should be a minimum of two family therapy sessions per month, as well as a weekly visit with the psychiatrist.

Incident Reporting:

All incidents should be reported to Arkansas Total Care in accordance with the standards outlined in the Arkansas Total Care Provider Manual. The DHS QA Incident Report form is available at <u>ArkansasTotalCare.com</u>. List your facility in the HCBS Provider field at the bottom of the form.

Send completed forms via secure email to: Incident@ArkansasTotalCare.com

Psychiatric Residential Treatment Discharge Planning



Discharge planning

Should start upon admission and a final Discharge Plan must include:

- ► Member education that is specific to the diagnosis and includes information on recognizing signs and symptoms
- Self-care with reminders and cues to use skills developed in treatment
- ► Integrated care, including follow-up appointments with scheduled dates/times and a release to send treatment records to all providers the member will be following up with medication management

- ➤ Supports, roles and responsibilities, school transition, and any needed follow-up with the school to include which school the member will return to
- ► Information on how to return to care if needed, including phone numbers and instructions
- ► A safety plan

The discharge plan will be sent to either the Care Coordination or Utilization Management departments within one business day of discharge so that Arkansas Total Care can ensure the member/family are following up with the discharge instructions.

A training module can be found on our website at:
https://www.arkansastotalcare.com/providers/Provider
Training/Discharge Planning Provider Training.html

Arkansas Total Care Updates

Provider Portal — Availity Essentials



Arkansas Total Care has a new platform for the Secure Provider Portal called Availity Essentials

Benefits of Availity:

- ► Validate eligibility and benefits
- ► Submit claims
- Check claim status
- Submit authorizations
- Access Arkansas Total Care payer resources

- ▶ If you are already working in Availity, you can <u>log in to</u> <u>your existing Essentials Account</u> to enjoy these benefits for Arkansas Total Care's members beginning November 18, 2024.
- ▶ If you are new to Availity Essentials, getting your account and delegating an Availity administrator for your provider organization is the first step toward working with Arkansas Total Care on Availity.

For additional assistance with your registration, please call Availity Client Services at 1-800-AVAILITY (1-800-282-4548). Assistance is available Monday through Friday from 7 a.m. to 7 p.m. CT.

Personal Care Policy July Update



We are writing to inform you of revisions to a utilization management policy we are implementing effective July 15, 2024.

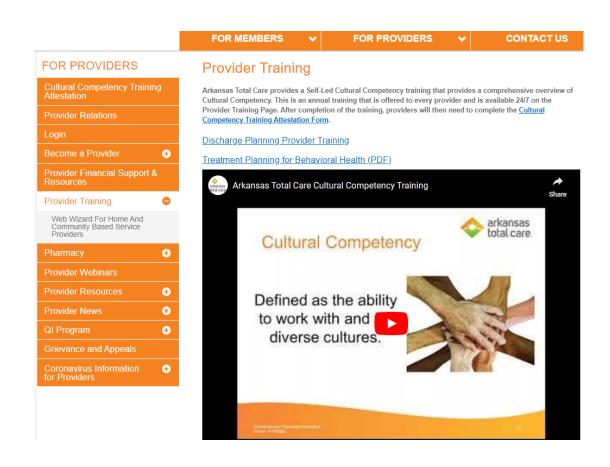
- ▶ The ARTC.UM.19 Personal Care Services Authorization policy outlines Arkansas Total Care's allowances for personal care services provided by a personal aide in a member's home and/or community. Arkansas Total Care will authorize reasonable and medically necessary personal care services for members so long as the services exist within the parameters set forth by the policy and the Arkansas Department of Human Services (DHS).
- ► There are minor revisions to this policy, including a clarification that a prescription or Personal Care Services Request Form and Service Plan (DMS-618) signed by the PCP will be required on the first review after January 1, 2024, and then for any requests with increased units requested.
- ▶ It is the provider's responsibility to ensure that all requests are submitted in a timely manner as outlined in the Arkansas Total Care Provider Manual, and that all information submitted is an accurate and current representation of the member's needs. Instances in which information is not current or accurate could lead to investigation of potential fraud, waste, or abuse. Providers should review and adhere to the DHS Personal Care Provider Manual. The manual is available online at HumanServices.Arkansas.gov. Refer to Section 222.100 for important information on personal aide selection, training, and continuing education.

Cultural Competency Trainings

Cultural Competency Trainings



- ► This course allows providers to receive information on how to service members' healthcare needs in a culturally competent manner
- Arkansas Total Care now provides self-led trainings for providers to complete at their leisure.



Cultural Competency Training Attestation



arkansas	Home Find a Doctor Contact Q search), search	
total care.			С	ontrast On Off	a a a language 🕶
	FOR MEMBERS	FOR P	ROVIDERS	CON	NTACT US
FOR PROVIDERS	Cultural Competency	Training	Attestation		
Cultural Competency Training Attestation	Cultural Competency Trainings needs to be Trainings can complete the form below.	completely every ye	ear. Providers who have o	completed the Cultu	ıral Competency
Provider Relations	Practice Name *		TIN *		
Login					
Become a Provider	Practitioner Name *		Practice Phone Number	*	
Provider Financial Support & Resources					
Provider Training •	What type of training did you attend? * O Attended an ARTC presented webinar				
Pharmacy	Attended another Cultural Competency training The year attestation completed *				
Provider Webinars					
Provider Resources •					
Provider News •	Check Box for attestation* ☐ Attest				
QI Program 📀	Electronic Signature *				
Grievance and Appeals					
Coronavirus Information for Providers	Submit				

Provider Training



Arkansas Total Care provides several self-led provider trainings. This is an annual training that is offered to every provider and is available 24/7 on the Provider Training Page. After completion of the training, providers will then need to complete the Attestation Form.

Cultural Competency Training

Discharge Planning Provider Training [2]

Secure Provider Portal Quick Start Guide

Treatment Planning for Behavioral Health (PDF)

Provider Training





For Members ~

For Providers V

Contact Us



Provider Resources

Coronavirus (COVID-19)

We are currently experiencing some issues and long wait times with our Teledoc and Referral lines. Please be patient with us as we work through this busy period.

To receive the fastest response on referrals, please submit authorization requests through our provider portal or via fax at: 1-833-632-6934

COVID-19 Resources:

- COVID-19 In-Home Care Guidance (PDF)
- · CES Waiver Emergency Request Form (PDF)
- COVID-19 Extended Coverage Announcement (PDF)
- <u>Supplemental Support Service (PDF)</u>

Learn More About the Coronavirus.

Arkansas Total Care provides the tools and support you need to deliver the best quality of care.

Reference Materials

- 2024 Provider Manual (PDF)
- 2023 Drovider Manual (DDF)

Fraud, Waste, and Abuse

Fraud, Waste, and Abuse



- Arkansas Total Care takes the detection, investigation, and prosecution of fraud, waste, and abuse (FWA) very seriously and has a FWA program that complies with the federal and state laws.
- ▶ Arkansas Total Care routinely conducts audits to ensure compliance with billing regulations.
- ► The Centene Special Investigation Unit (SIU) performs retrospective audits, which may result in taking actions against providers who commit fraud, waste, and abuse.

Fraud, Waste, and Abuse



These actions may include but are not limited to:

- ► Remedial education and/or training to prevent the billing irregularity
- ► More stringent utilization review
- ► Recoupment of previously paid monies
- ► Termination of provider agreement or other contractual arrangement
- ► Civil and/or criminal prosecution
- Any other remedies available to rectify

Some of the most common FWA submissions seen are:

- ► Unbundling of codes
- ► Up-coding services
- Add-on codes without primary CPT
- Diagnosis and/or procedure code not consistent with the member's age and/ or gender
- ► Use of exclusion codes

- Excessive use of units
- ► Misuse of benefits
- ► Claims for services not rendered

If you suspect or witness a provider inappropriately billing or a member receiving inappropriate services, please call our anonymous and confidential hotline at 1-866-685-8664.

Provider Demographic Accuracy

Provider Demographic Accuracy



Help us ensure the information provided to Arkansas Total Care members for your service location is up to date!

- ► This can be through credentialing, rosters, provider date change forms and third- party vendor requests, such as LexisNexis.
- ► Maintaining correct clinic information ensures our members are able to locate the providers they need through the Arkansas Total Care provider directory posted online.
- ► Changes can be submitted through the secure provider portal or by submitting a provider data change form to ArkCredentialing@centene.com
- ► Changes can include, but are not limited to:
 - Adding or removing a location
 - Updating your phone number
 - Removing inactive practitioners
- ▶ We are required to report directory accuracy to the state.

Prior Authorizations

Prior Authorizations



Prior Authorizations can be requested in the following ways:

► Secure Provider Portal: This is the preferred and fastest method

Arkansas Total Care: <u>Provider.ArkansasTotalCare.com</u>

▶ Phone: 1-866-282-6280

► Fax — IP and OP paper forms available on the website under Provider Resources.

Arkansas Total Care: 1-833-249-2342

After normal business hours and on holidays, calls are directed to the plan's 24-Hour Nurse Advice Line. Notification of authorization will be returned via phone, fax, or web portal.

Pre-Auth Check Tool



FOR PROVIDERS **Cultural Competency Training** Attestation Provider Relations Become a Provider Provider Financial Support & Resources **Provider Training Pharmacy** • **Provider Webinars Provider Resources** Clinical & Payment Policies Pre-Auth Check Coding Tip Sheets And Forms **Provider News** 0 QI Program 0 Grievance and Appeals Coronavirus Information for Providers

Pre-Auth Check

Use our tool to see if a pre-authorization is needed. It's quick and easy. If an authorization is needed, you can access our login to submit online. For the best experience, please use the Pre-Auth Tool in Chrome, Firefox, or Internet Explorer 10 and above.

DISCLAIMER: All attempts are made to provide the most current information on the Pre-Auth Needed Tool. However, this does NOT guarantee payment. Payment of claims is dependent on eligibility, covered benefits, provider contracts, and correct coding and billing practices. For specific details, please refer to the provider manual. If you are uncertain that prior authorization is needed, please submit a request for an accurate response

Vision Services need to be verified by Envolve Vision.

Dental Services are provided through Delta Dental or MCNA. Please verify.

Complex imaging, MRA, MRI, PET, and CT scans need to be verified by NIA.

Prior Authorizations for Musculoskeletal Procedures should be verified by TurningPoint.

Non-participating providers must submit Prior Authorization for all services.

For non-participating providers, Join our Network.

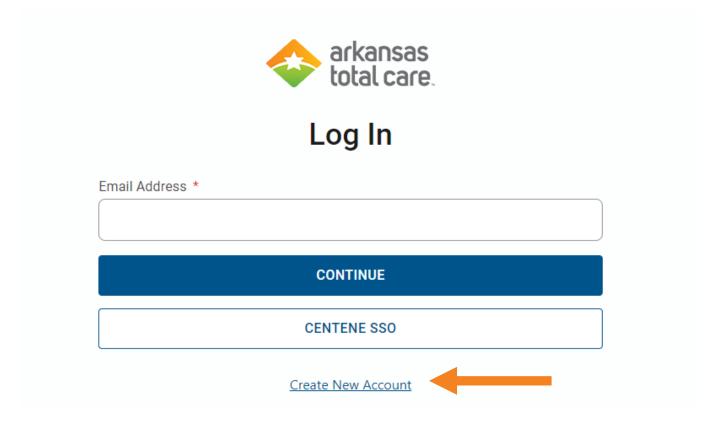
Would this be Emergency or Urgent Care, Dialysis, or are these family planning services billed with a contraceptive management diagnosis?

☐ Yes ☐ No

Types of Services	YES NO
Is the member being admitted to an inpatient facility?	
Are anesthesia services being rendered for pain management?	
Are oral surgeon services being rendered in the office?	
Are chiropractic services being rendered?	



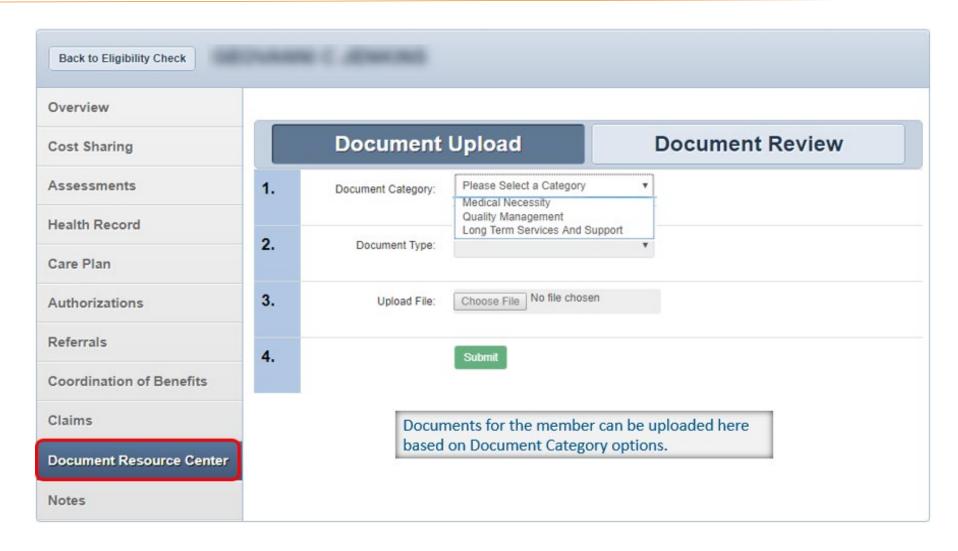
Registration is free and easy!





- ▶ A member eligibility overview page that reflects all critical data in a single view
- ▶ Ability to submit and track the status of claim reconsiderations online
- Expanded free text fields for reconsideration comments and explanations
- ► Attach required documentation when filing a reconsideration
- ▶ Upload records for care gap information
- ► Receive push notifications regarding reconsideration status changes
- ▶ Void/Recoup option on claims already adjudicated by the health plan. The manual inside the portal has instructions for this new feature on page 92





Contact Information

Key Contacts



Department	Phone/Website	Fax/Email	
HHAeXchange Support	1-855-400-4429	HHA Client Support Portal	
EDI Claims Assistance	1-800-225-2573 ext. 6075525	EDIBA@centene.com	
Turning Point	501-263-8850 / 1-866-619-7054	501-588-0994	
Evolent Advanced Imaging (MRI,CT, PET)	1-866-500-7685 RadMD.com	N/A	
Envolve Vision	1-844-280-6792 VisionBenefits.EnvolveHealth.com	N/A	

Provider Services Call Center



First line of communication

Arkansas Total Care Provider Services Call Center

► 1-866-282-6280 TTY: 711

Representatives are available Monday through Friday from 8 a.m. to 5 p.m. CT

Provider Service Representatives can assist with questions regarding:

- ► Eligibility
- Authorizations
- **▶** Claims
- ► Payment Inquiries

- ► Negative Balance Reports
- ► Appeals
- ► Check Re-Issues
- ► Secure Portal Password Reset

Provider Inquiries



- ► After speaking with a Provider Services Representative, you will receive a reference number, which will be used to track the status of your inquiry.
- ▶ If you need to contact your assigned Provider Relations Representative, you must have the following when submitting an email inquiry:
 - Reference number assigned by the Provider Services Center
 - Provider's Name
 - Tax ID
 - National Provider Identifier (NPI)
 - Summary of the issue
 - Claim numbers (if applicable)

Provider Contracting



		FOR MEMBERS	FOR PROVIDERS	CONTACT US	
FOR PROVIDERS		Become A Provider			
Login	j	Thank you for your interest in participating w	ith Arkansas Total Care. We are excited for	the chance to work with you to	
Become a Provider		provide high-quality care.			
Pharmacy		If you are interested in joining our network c	all toll free 1-844-631-6830 or fill out the form	below.	
Provider Webinars		As a Arkansas Total Care provider, you can	rely on:		
Provider Resources	0	A comprehensive approach to care for your patients through disease management programs, healthy behavior incentives and 24-hour toll-free access to bi-lingual registered nurses			
Provider News		 Initial and ongoing provider education through orientations, office visits, training and updates 			
Grievance and Appeals		 A dedicated claims team to ensure prompt payment Minimal referral requirements and limited prior authorizations 			
QI Program •		 The ability to check member eligibility, a 	eep you informed and maintain support in peuthorization and claims status online .g., information about our benefits and service Specialty *		
		Practice Address *			

To join our network, select Become A Provider from the For Providers tab on our website. You must currently be a participating Arkansas Medicaid provider.

Contracting Department





Phone Number: 1-844-631-6830

Hours of Operation: 8 a.m. – 4:30 p.m. CT





Provider Contracting Email Address: <u>ArkansasContracting@centene.com</u>

Regular contracting inquiries and contract requests

Credentialing





Credentialing Department

Phone: 1-844-263-2437

Fax: 1-844-357-7890



Provider Credentialing Email:

<u>ArkCredentialing@centene.com</u>

Join Our Email List Today



For Providers

The best support is close to home. That's why Arkansas Total Care operates from your neighborhood. We partner with local services and providers. Our team brings over 20 years of healthcare experience. We look forward to continuing that dedication.

Every individual should live with respect and dignity. We will help our members to maximize their independence. We will also help and maintain members quality of life in their chosen setting.

If you are interested in joining us as a provider, please visit our <u>Become a</u> **Provider** page.

Login To Your
Account

Access your secure provider information any time.

Login Now

Arkansas Total Care provides the tools and support you need to deliver the best quality of care. Please view our listing on the left that covers forms, guidelines and helpful links.

Interested in getting the latest alerts from Arkansas Total Care? Fill out the form below and we'll add you to our email subscription.

Name *	Position Title *
Email *	
Phone Number *	
Group Name *	
Group NPI	
Tax ID	
Submit	

Receive current updates

Arkansas Total Care:

ArkansasTotalCare.com/providers.html

Questions?



Please submit any questions by using the Q&A feature in ZOOM or:

Send an email with "Provider Webinar" in the subject line to: Providers@ArkansasTotalCare.com



Thank you for joining us!